

# **GLITTEK GRANITES LTD**

"Krishna", 7th Floor, 224, A.J.C. Bose Road, Kolkata - 700 017, India Phone: 2287-7892, 2290-7902, Fax: (91)(33) 2287-8577

CIN: L14102KA1990PLC023497

13/04/2022

To
The Stock Exchange, Mumbai
The Corporate Relation Department
1st Floor, New Trading Ring
Rotunda Building, P.J. Towers
Dalal Street, Mumbai - 400 001
Fax: 022 22722037/39/41/61

Dear Sir.

Ref: Security Code No. - 513528

Sub: Corporate Governance Report for Quarter and Financial Year Ended 31.03.2022

Pursuant to Regulation 27(2) of SEBI (Listing Obligations and Disclosure Requirements) Regulations 2015, Pleas find the enclosed Corporate Governance Report for the quarter ended 31.03.2022 (Annexure-I), for the Half Year and Financial Year Ended 31.03.2022 (Annexure II and III).

Please acknowledge the same.

Thanking you,

Yours faithfully, For Glittek Granites Limited

(Company Secretary)

Encl: a/a

## **Corporate Governance Report**

{Regulation 27(2) of the SEBI (Listing Obligations & Disclosures Requirements) Regulations, 2015}

Name of the Company

: GLITTEK GRANITES LTD.

Quarter Ending on

: 31<sup>st</sup> March, 2022

## I. Composition of Board of Directors

Title (Mr. /Mrs )	Name of the Director	PAN &DIN	Category (Chairperson/ Executive/Non Executive/ Independent /Nominee	Initial date of appointment	Date of Reappointme nt in the Current term/ cessation	Date of cessati on	Tenure (to be filled in only for ID)	Date of Birth	No of Direct orship in listed entitie s includi ng this listed entity	No of Independent Directorship in listed entities including this listed entity	No. of membership s in Audit/ Stakeholder Committee including this listed entity	No. of Post of Chairperson in Audit/ Stakeholder Committee held in listed entities including this listed entity
Mr.	Bimal Kumar Agarwal	ACXPA1360Q 00170289	Chairperson Non-Executive	29/10/1990		N.A		13/01/1957	1	Nil	2 (AC and SRC)	Nil
*Mr.	Kamal Kumar Agarwal	ACYPA5494J 00050191	Executive Director	29/10/1990	01/04/2018	10.03. 2022	-		-	<del></del>		
Mr.	Ashoke Agarwal	ACYPA5495K 00050213	Executive Director	29/10/1990	01/04/2018	N.A		24/09/1963	1	Nil	1(SRC)**	NII
Mr.	A. Venkatesh	AAIPV3474H 01047632	Independent Director	20/03/2003	28/09/2019	N.A	19 years	15/06/1957	1	1	1 (AC)	1 (AC)
Mr.	A.T.Gowda	ADNPG8691F 01102045	Independent Director	14/03/2002	28/09/2019	N.A	20 Years	12/03/1936	1	1	2 (AC and SRC)	1(SRC)
Mrs,	Malvika Sureka	AHNPS6391L 09481072	Independent Director	07/02/2022		N.A	53 days	07/06/1973	1			
Mr.	Agarwal	AJHPA6700H 07484201	Non-Executive Director	07/02/2022		N.A	53 days	15/07/1994	1			
		hairperson ar on is related t	ppointed o Managing Direc	tor or CEO					Yes Yes			

<sup>\*</sup>Mr. Kamal Kumar Agarwal ceases to be director of the Company with effect from 10/03/2022 due to his removal from office of director by the Shareholders at the Extra Ordinary General Meeting held on 10/03/2022 and consequently he also ceased to be member of Stakeholder Relationship Committee.

## II. Composition of Committees

Name of Committee	Wheth er Regula	Name of Committee Members	Category (Chairperson/ Executive/ Non-Executive/ Independent /Nominee	Date of appointment	Date of cessation
·	r Chairp erson Appoin ted		,		
Audit Committee	Yes	Shri A. Venkatesh, Chairperson	Independent Director	27.05.2003	NA NA
		Shri A.T. Gowda, Member	Independent Director	27.05.2003	
		Shri Bimal Kumar Agarwal, Member	Non-Executive Director	27.05.2003	

<sup>\*\*</sup> Mr. Ashoke Agarwal appointed as member of Stakeholder Relationship Committee on the Board Meeting held on 25/03/2022.

Nomination &	Yes	Shri A. Venkatesh, Chairperson	Independent Director	27.05.2003	· NA
Remuneratión Committee		Shri A.T. Gowda, Member	Independent Director	27.05.2003	
		Shri Bimal Kumar Agarwal, Member	Non-Executive Director	12.11.2011	
Stakeholder's Relationship	Yes	Shri A. T.Gowda, Chairperson	Independent Director	30,01,2003	
Committee		Shri Bimai Kumar Agarwal, Member	Non-Executive Director	30.01.2003	
		Shri Kamal Kumar Agarwal, Member*	Executive Director	30.01.2003	10/03/2022
		Shri Ashoke Agarwal, Member**	Executive Director	25/03/2022	

<sup>\*</sup>Mr. Kamal Kumar Agarwal ceases to be director of the Company with effect from 10/03/2022 due to his removal from office of director by the Shareholders at the Extra Ordinary General Meeting held on 10/03/2022 and consequently he also ceased to be member of Stakeholder Relationship Committee.

## III. Meeting of Board of Directors

Date(s) of Meeting (if any) in the previous quarter	Date(s) of Meeting (if any) in the relevant quarter	Whether requirement of Quorum met*	Number of Directors present*	Number of Independent Directors present*	Maximum Gap between any two consecutive meetings in the Number of days
13/10/2021 13/11/2021 15/12/2021	07/02/2022 25/03/2022	Yes Yes	5 6	2	53 days

<sup>\*</sup>For Current Quarter only

#### IV. Meeting of Committees

			Audit Committee		
Date(s) of Meeting of the Committee in the Relevant Quarter	Whether requirement of quorum met (details)	Number of Directors present *	Number of Independent Directors present*	Date(s) of Meeting of the Committee in the previous quarter	Maximum gap between any two consecutive meetings in number of days
07/02/2022	Yes	3	2	13/10/2021 13/11/2021 14/12/2021	54 days
	,	Nominati	on & Remuneration Commit	tee	
Date(s) of Meeting of the Committee in the Relevant Quarter	Whether requirement of quorum met (details)	Number of Directors present *	Number of Independent Directors present*	Date(s) of Meeting of the Committee In the previous quarter	Maximum gap between any two consecutive meetings in number of days
07/02/2022 25/03/2022	Yes yes	3 3	2 2	13/10/2021	130
		Stakeho	lder's Relationship Committe	e	
Date(s) of Meeting of the Committee in the Relevant Quarter	Whether requirement of quorum met (details)	Number of Directors present *	Number of Independent Directors present*	Date(s) of Meeting of the Committee in the previous quarter	Maximum gap between any two consecutive meetings in number of days
25/03/2022	Yes	3	1		

<sup>\*</sup>For Current Quarter only

V. Related Party Transactions

<sup>\*\*</sup> Mr. Ashoke Agarwal appointed as member of Stakeholder Relationship Committee on the Board Meeting held on 25/03/2022.

Subject	Compliance Status (Yes/No/NA)
Whether prior approval of the Audit Committee Obtained	Yes
Whether Shareholder approval obtains for material RPT	NA
Whether details of RPT entered into pursuant to Omnibus approval have been reviewed by Audit Committee	Yes

## Annexure - I

## VI. Affirmation

1	The Composition of Board of Directors is in terms of SEBI (Listing Obligation and Disclosure Requirements) Regulations, 2015
2.	The Composition of the following Committees is in terms of SEBI (Listing Obligations and Requirements) Regulations, 2015  a. Audit Committee  b. Nomination and Remuneration Committee  c. Stakeholder's Relationship Committee
3	The Committee Members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015
4.	The Meeting of the Board of Directors and above Committees have been conducted in the manner specified in SEBI (Listing Obligations and Requirements) Regulations, 2015
5.	This report shall be placed before Board of Directors in the next Board Meeting and the report submitted in previous quarter has been placed before Board of Directors.

(Lata Bagri)
Company Secretary and Compliance Officer

## Annexure-II

Format to be submitted by listed entity at the end of the financial year 31.03.2022 (for the whole of financial year)

Item	•	Compliance status (Yes/No/NA)
Details of Business		Yes
Terms and conditions of appointme	nt of Independent Directors	Yes
Composition of Various Committees		Yes
Code of Conduct of Board of Directo	rs and senior Management Personnel	Yes
Details of establishment of vigil/med	hanism/ Whistle Blower policy	Yes
Criteria of making payments to Non-	Executive Directors	Yes
Policy on dealing with related party		Yes
Policy for determining material subs		NA
Email address for grievance redress:	al and other relevant details	Yes
Details of familiarization programme	es imparted to independent directors	Yes
Email address for grievance redress	al and other relevant details	Yes
Contact information of the designat	ed officials of the listed entity who are	Yes
responsible for assisting and handling	ng investor grievances	
Financial results	5	Yes
Shareholding pattern		Yes
Details of agreements entered into	with the media companies and/or their	NA
associates		NIA
Schedule of analyst or institutional	nvestor meet and presentations made by	NA
	utional investors simultaneously with	
submission to stock exchange	d austin	NA
New name and old name of the list		NA NA
Advertisements as per regulation 4	(1)	NA NA
outstanding instruments	ing obtained by the entity for all its	IVA
Separate audited financial statemen	nts of each subsidiary of the listed entity in	NA
respect of a relevant financial year	•	
As per other regulations of the LOD	R:	
Whether company has provided inf	ormation under separate section on its	Yes
website as per regulation 46(2)	·	
Materiality Policy as per Regulation	30	NA
	Regulation 43A (as applicable)	NA

II. Annual Affirmations		
Particulars	Regulation Number	Compliance Status (Yes/No/NA)
Independent director(s) have been appointed in terms of specified criteria of "independence' and/or "eligibility"	16(1)(b) & 25(6)	Yes
Board Composition	17(1)	Yes
Meeting of Board Of Directors	17(2)	Yes
Quorum of Board Meeting	17(2A)	Yes
Review of Compliance Reports	17(3)	Yes
Plans for orderly succession for appointments	17(4)	Yes
Code of conduct	17(5)	Yes
Fees/Compensation	17(6)	Yes
Minimum Information	17(7)	Yes
Compliance Certificate	17(8)	Yes
Risk Assessment & Management	17(9)	Yes
Performance Evaluation of Independent Director	17(10)	Yes
Recommendation of Board	17(11)	Yes
Maximum number of directorship	17A	Yes
Composition of Audit Committee	18(1)	Yes
Meeting of Audit Committee	18(2)	Yes
Composition of Nomination & Remuneration Committee	19(1) & 19(2)	Yes
Quorum of Nomination and Remuneration Committee Meeting	19(2A)	Yes
Meeting of Nomination & Remuneration Committee	19(3A)	Yes
Composition of Stakeholder Relationship Committee	20(1),20(2) & 20(2A)	Yes
Meeting of Stakeholder Relationship Committee	20(3A)	Yes
Composition and role of Risk Management Committee	21 (1), (2), (3), (4)	NA
Meeting of Risk Management Committee	21(3A)	NA
Vigil Mechanism	22	Yes
Policy for Related Party Transactions	23(1), (5), (6), (7) & (8)	Yes
Prior or Omnibus approval of Audit Committee for all Related party Transactions	23(2),(3)	Yes
Approval for material related party transactions	23(4)	NA
Disclosure of related party transactions on consolidated basis	23(9)	Yes
Composition of Board of Directors of unlisted material subsidiary	24(1)	NA
Other Corporate Governance requirements with espect to subsidiary of listed entity	24(2),(3),(4),(5),(6)	NA
Annual Secretarial Compliance Report	24(A)	Yes
Alternate Director to Independent Director	25(1)	NA
Maximum Tenure	25(2)	Yes
Meeting of Independent Directors	25(3) & (4)	Yes
amiliarization of Independent Director	25(7)	Yes

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Declaration from Independent Director	25(8) & (9)	Yes
Directors and officers insurance	25(10)	NA
Membership in the Committees	26(1)	Yes
Affirmation with Compliance to Code of Conduct from members of Board of Directors and senior	26(3)	Yes
Management personnel		
Disclosure of Shareholding by Non-Executive Directors	26(4)	Yes
Policy with respect to Obligations of Directors and	26(2) & 26(5)	Yes
senior management •		

#### Notes:

- 1. In the column "Compliance Status", compliance or non-compliance may be indicated by Yes/No/N.A. For Example, if the Board has been composed in accordance with the requirements of Listing Regulations, "yes" may be indicated. Similarly, in case the listed entity has no related party transactions, the words "N.A may be indicated.
- 2. If status is "No" details of non-compliance may be given here.
- 3. If the listed Entity would like to provide any other information the same may be indicated here.

### III. Affirmations:

The Listed Entity has approved Material Subsidiary Policy and the corporate Governance requirements with respect to Listed Entity have been complied- Not Applicable

Name & Designation

Lata Bagri

(Company Secretary)

## Annexure-iii

## Half year ending 31/03/2022:-

## I. Disclosure of Loans/guarantees / comfort letters/ securities

(A) Any loan or any other form of debt advanced by the listed entity directly or indirectly to

Entity	Aggregate amount advanced during six months	Balance outstanding at the end of six months
Promoter or any other entity controlled by them Promoter Group or any other entity controlled by them	NIL	NIL
Directors (including relatives) or any other entity controlled by them KMPs or any other entity controlled by them		

(B) Any Guarantee/comfort letter (by whatever name called) provided by the listed entity directly or indirectly, in connection with any loan(s) or any other form of debt availed by:

Entity	Type (Guarantee, comfort letter etc.)	Aggregate amount advanced during six months	Balance outstanding at the end of six months
Promoter or any other entity controlled by them Promoter Group or any other entity controlled by them Directors (including relatives) or any other entity controlled by them KMPs or any other entity controlled by them	NIL	NIL	NIL

(C) Any security provided by the listed entity directly or indirectly, in connection with any loan(s) or any other form of debt availed:

Entity	Type (Guarantee, comfort letter etc.)	Aggregate amount advanced during six months	Balance outstanding at the end of six months
Promoter or any other entity controlled by them Promoter Group or any other entity controlled by them Directors (including relatives) or any other entity controlled by them KMPs or any other entity controlled by them	NIL	NIL	NIL

## II. Affirmations:

All loans (or other form of debt), guarantees, comfort letters (by whatever name called) or securities in connection with any loan(s) (or other form of debt) given directly or indirectly by the listed entity to promoter(s), promoter group, director(s) (including their relatives), key managerial personnel (including their relatives) or any entity controlled by them are in the economic interest of the company.

For Glittek Granites Ltd.

Ashoke Agarwal

Joint Managing Director